



***Career Transitions' Community Learning Center Schedule
2012***

Career Transitions

189 Arden Dr.
P.O. Box 145
Belgrade, MT 59714
(406)388-6701
www.careertransitions.com
Fax: (406)388-6592

Registration Form

#	Class	Dates	Times	Fee	✓	<i>Please fill out form and check box(es) for desired classes</i>			
101	Basic Computers	January 17, 2012	6:30-8:30 p.m.	\$50					
102	Intro to Internet/Email	January 19, 2012	6:30-8:30 p.m.	\$50		Name			
103	*Microsoft Word - Session 1	January 24, 2012	6:30-8:30 p.m.	\$60		Address			
104	*Microsoft Word - Session 2	January 26, 2012	6:30-8:30 p.m.	\$60					
105	*Microsoft Excel - Session 1	January 31, 2012	6:30-8:30 p.m.	\$60					
201	*Microsoft Excel - Session 2	February 2, 2012	6:30-8:30 p.m.	\$60					
202	*Microsoft PowerPoint - Basics	February 7, 2012	6:30-8:30 p.m.	\$60					
203	Possible Make-up Class	February 9, 2012	6:30-8:30 p.m.			Phone #			
204	Possible Make-up Class	February 16, 2012	6:30-8:30 p.m.			Email			
205	Computer Security/Performance 1	February 21, 2012	6:30-8:30 p.m.	\$50		*Prerequisite: Basic Computer Knowledge			
206	Computer Security/Performance 2	February 23, 2012	6:30-8:30 p.m.	\$50					
207	Basic Computers	February 28, 2012	6:30-8:30 p.m.	\$50					
301	Intro to Internet/Email	March 1, 2012	6:30-8:30 p.m.	\$50					
302	*Microsoft Word - Session 1	March 6, 2012	6:30-8:30 p.m.	\$60					
303	*Microsoft Word - Session 2	March 8, 2012	6:30-8:30 p.m.	\$60		PAYMENT INFORMATION			
304	*Microsoft Excel - Session 1	March 13, 2012	6:30-8:30 p.m.	\$60					
305	*Microsoft Excel - Session 2	March 15, 2012	6:30-8:30 p.m.	\$60					
306	*Microsoft PowerPoint	March 20, 2012	6:30-8:30 p.m.	\$60		1. Register in person at above address			
307	Possible Make-Up Class	March 22, 2012	6:30-8:30 p.m.			or			
308	Computer Security/Performance 1	March 27, 2012	6:30-8:30 p.m.	\$50		2. Fill out form and mail to above P.O.			
309	Computer Security/Performance 2	March 29, 2012	6:30-8:30 p.m.	\$50		Box 145, Belgrade MT 59714			
SEATING IS LIMITED! Minimum number of students: 5 Maximum: 10									
Refund Policy: If minimum is not met, classes may be cancelled and fees fully refunded.									
No refund after class begins.									
				Total Amount	\$				